

HIGH COURT OF MADHYA PRADESH, JABALPUR

**// ADDITIONAL STANDARD OPERATING PROCEDURE (S.O.P.)
FOR HIGH COURT OF MADHYA PRADESH //
(FOR HYBRID SYSTEM OF PHYSICAL / VIRTUAL HEARING OF THE CASES)**

No. 39/PR(J)/2021

Jabalpur, Dated 03/04/2021

Keeping in view the present situation of the Covid-19 Pandemic in the State of Madhya Pradesh, Hon'ble the Chief Justice, High Court of Madhya Pradesh, upon consideration of the recommendations of the Hon'ble Special Committee of this High Court and after due deliberations with the Advocate General of the State of M.P., representatives of State Bar Council of M.P., Senior Advocates Council and High Court Bar Associations, Jabalpur, Indore & Gwalior, has been pleased to issue this **Additional S.O.P.** for the High Court of Madhya Pradesh at Principal Seat Jabalpur and its Benches at Indore & Gwalior. The Additional S.O.P. will be in addition to the Standard Operating Procedure (S.O.P.) (For Hybrid System of Physical / Virtual Hearing of the Cases) dated 11/02/2021 and the Video Conferencing & E-filing Guidelines published on 15-16/04/2020 and other relevant circulars issues in this regard from time to time; and will come into force **w.e.f. 05/04/2021 (Monday)**, as under:-

- (1) The hearing of the cases, in which applications for urgent listings are filed, will continue at Principal Seat Jabalpur and Benches at Indore and Gwalior, by default, through physical mode, but, at the same time, virtual hearing shall be encouraged, regardless of age of the advocates/litigants, who wish to appear by virtual mode for hearing in respect of all listed cases through link generated in advance made available on SMS or e-cause list dash board. S.O.P. dated 11/02/2021 and Notice No.35/P.R.(J)/2021 dated 27/02/2021 shall in that respect stand modified accordingly.



- (2) Advocates / Litigants, who are above 60 years of age and all those advocates / litigants having co-morbidities are requested to appear only through virtual mode, as mentioned above.
- (3) Instead of physical filing, the Advocates/ their Registered Clerks / litigants are requested to use the category-wise Drop Boxes placed in front of the Filing Counters. All the petitions / cases / loose documents (Interlocutory Application, Return, Reply, Rejoinder, Caveat, Affidavit, Covering memo, Power etc.) be placed in the Drop Boxes.
- (4) E-mentioning for urgent listing of matters will continue via chat box of 'Jitsi Video Conferencing Platform' as per the Arrangements / S.O.P. issued earlier in this regard. Only such Mention requests, made between 10:30 AM to 01:00 PM, shall be entertained, in which specific reasons of extreme and genuine urgency, in brief, are given. Advocates / Litigants are requested to submit accurate, specific & correct particulars in the chat box while applying for e-Mentioning.
- (5) In addition to e-Mentioning via 'Jitsi Video Conferencing Platform', Advocates / Litigants may submit Mention Memo in physical form in the Drop Box installed for the same purpose at Principal Seat Jabalpur and at Benches at Indore & Gwalior. Advocates / Litigants are requested to submit such Memos from 10:30 AM to 01:00 PM only in the cases having extreme and genuine urgency, in absence of which, no request shall be entertained.
- (6) No litigant/person will be permitted to enter the High Court Premises unless there is a specific direction by the Hon'ble Court. In case the presence of a litigant is directed by the Hon'ble Court, then such litigant will produce copy of the order directing his/her presence along with an ID proof at the entry gate of the High Court.
- (7) In order to avoid over-crowding, Advocates are requested to enter High Court premises only if their cases are listed in any of the Courts.



- (8) Keeping in view the norms of social distancing, entry of Advocates in Court Rooms shall be regulated as per the availability of space in the Court Rooms.
- (9) To avoid over-crowding in the Court Rooms, learned Advocates / Litigants are requested to wait for their turn outside the Court Room, by maintaining physical distancing and enter in the Court Room only when their cases is likely to be called out within next 10 to 15 cases in the list.
- (10) Entry of unauthorized persons in the High Court premises will be prohibited. Gathering, even in small groups, shall also be prohibited. Office bearers of the Bar are requested to render due assistance in this regard.
- (11) All the stakeholders will use sanitization devices/wash basins to frequently sanitize/clean their hands.
- (12) All the Guidelines/Instructions, such as undergoing thermal screening, maintaining social distance, wearing of mask, proper sanitization etc., issued from time to time by the Central Government/State Government and High Court for prevention of Coronavirus (Covid-19), will be strictly followed and adhered to by all concerned.

**BY ORDER OF
HON'BLE THE CHIEF JUSTICE**


(RAJENDRA KUMAR VANI)
REGISTRAR GENERAL